Engage PEO Client Alert

EEO-1 Component 1 Reporting Updates for 2023 Filing

WHAT'S NEW: The 2023 EEO-1 Component 1 data collection will open on Tuesday, April 30, 2024. The deadline to file the 2023 EEO-1 Component 1 Report is Tuesday, June 4, 2024.

EEO-1 Component 1 data is collected annually from private firms with 100 or more employees or firms with a federal contract that have 50 or more employees (and meet additional criteria as set forth in the EEO-1 Instruction Booklet) during the 2023 look-back period of October, November, and December 2023.

It is a requirement of the EEOC that an officer of the Client Company file EEO-1 Component 1 reports for the individual company.

Engage PEO will continue to support our clients and provide the information needed for filing

Before the opening of the 2023 data collection, the EEOC has reported that additional instructions and resource materials will be shared with all filers via email, as well as posted to the specific EEOC website, https://eeocdata.org/eeo1, and each required company will receive a notice in the mail with a user name and PIN.

Your Account Manager will reach out the week of April 29 with guidance and to review next steps.

WHAT EMPLOYERS MUST DO RIGHT NOW: Please pay attention to any information the EEOC sends to your organization. Hold on to this information as we will refer to it during the data collection period. There will be key data in the mailings, including a username and PIN.

Additional resources: Beyond your Engage Account Manager, you will find resources available from the EEOC at https://www.eeocdata.org/eeo1**.**