Engage PEO Client Alert

EEO-1 Component 1 Reporting- Updates for 2021 Filing

WHAT'S NEW: The 2021 EEO-1 Component 1 data collection is now open. **The deadline to file the 2021 EEO-1 Component 1 Report is Tuesday, May 17, 2022**. EEO-1 Component 1 data is collected annually from private firms with 100 or more employees or firms with a federal contract that have 50 or more employees and hold a contract with the federal government worth $50,000 or more during the 2021 look-back period of October, November, and December 2021.

It is now a requirement of the EEOC that an officer of the Client Company file EEO-1 Component 1 reports for the individual company. Engage PEO will continue to support our clients and provide the information needed for filing.

Before the opening of the 2021 data collection, the EEOC has reported that additional instructions and resource materials will be shared with all filers via email, as well as posted to the specific EEOC website, https://eeocdata.org/eeo1, and each required company will receive a notice in the mail with a user name and PIN.

Your Account Manager will reach out the week of April 18 with guidance and to review next steps.

WHAT EMPLOYERS MUST DO RIGHT NOW: Please pay attention to any information the EEOC sends to your organization. Hold on to this information as we will refer to it during the data collection period. There will be key data in the mailings, including a username and PIN.

Additional resources: **FACT SHEET - PEO Reporting Procedures** and **FAQs: PEO Reporting Procedure**

Please do not hesitate to contact your Engage PEO Account Manager with questions.